

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

SCHEDULE TITLE – Multiple Award Schedule (MAS)



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Contract Number: 47QRAA18D00CY
Contract period: July 28, 2018 through July 27, 2023
Pricelist Version: PS-0004 dated March 11, 2020
WEB: www.primetechint.com
Business size: 8(a), Small Disadvantaged (SDB), Minority, Woman-Owned Business

Contact for Contract Administration:

Jennifer Glover, President, jglover@primetechint.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

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About

PrimeTech International, Inc. (PTi), a small, 8(a) woman-owned business, began operations in 2007 providing comprehensive business and contracting services in the areas of information technology, engineering, project design, maintenance and management. As the company grew through acquisition of both industry and government projects, PTi expanded in the areas of facilities support services and base operations support services. PTi's success has stemmed from a combination of our quality infused management system, lean management and efficiencies, subcontractor selection and management, previous and current contract management, extensive knowledge of FAR, customer satisfaction, quick response, and competitive pricing.

Currently, PTi manages Vehicle, Equipment, and Facilities Maintenance; Supply and Property Book; Warehousing and Distribution; Corrosion Prevention and Control; and Programmatic based contracts as a Prime contractor.

PTi strives to provide best value, high quality, and intuitive logistical services to Government agencies. Our objective is to become a premier provider through the implementation of fresh ideas, technological solutions, lean management practices, reduced overhead and burdening, and the highest quality of customer service in support of Government readiness and mission requirements.

Mission Statement:

To offer and support best value logistical solutions for Government and industry clients.

Company Vision:

Our vision is to become an industry leader through project dedication, commitment to success, and continuously improving systems and processes through real time analysis, lean principle applications, technological advancements, and affirmative relationships amongst all teammates, personnel, and customers alike.

Guiding Principles:

Diverse Solutions: Offer various solutions to best meet the needs of our customers.

Collaboration: Continuously build and expand business relationships, always mindful of new directions and mission readiness of our clients.

Continuous Improvement: Proactively seek opportunities for enhancement, offering leaner and more efficient solutions.

Best Value: Provide the highest level of cost effective services, through quality, integrity, hard work, and dedication.

Intelligent Ideas: Employ fresh insight to build upon proven processes and encourage team members to suggest the same.

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

SIN	Recovery	Description
OLM	OLM/RC	Order-Level Materials (OLM)
ANCILLARY	ANCILLARY/RC	Ancillary Supplies and Services
541715	541715/RC	Engineering Research and Development and Strategic Planning
541330ENG	541330ENG/RC	Engineering Services
541611	541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541614SVC	541614SVC/RC	Supply and Value Chain Management
541614	541614/RC	Deployment, Distribution and Transportation Logistics Services:
611430	611430/RC	Professional and Management Development Training
561210FS	561210FS/RC	Facilities Support Services
ANCRA	ANCRA/RC	Ancillary Repair and Alterations

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

Not Applicable. Services Only.

1c. HOURLY RATES: (Services Only):

Labor Category Title	GSA Net Rate
Administrative Assistant	\$42.44
Alt Project Lead/Logistics Analyst	\$51.49
Business Process Analyst	\$45.94
CBRN Lead	\$80.05
CBRN Manager	\$57.95
CBRN SME	\$64.97
CIF Manager	\$59.98
Communications Repairman/Inspector**	\$60.01
CSP Program Manager	\$77.51
CSP Systems Analyst	\$67.74
Deputy Program Manager	\$100.42
Electro Optical Inspector**	\$42.29
Electronics Mechanic**	\$41.25
Environmental Protection Assistant	\$26.48
Environmental Protection Specialist**	\$59.24
Forklift Operator**	\$37.48
General Clerk I**	\$26.96
General Clerk II**	\$27.92
Heavy Mobile Equipment Inspector**	\$59.70
Heavy Mobile Equipment Mechanic**	\$43.66
Heavy Mobile Equipment Mechanic II**	\$58.68
Heavy Mobile Equipment Operator**	\$29.62
Heavy Mobile Equipment Operator II**	\$67.50
Heavy Mobile Equipment Repairer/Preservation (Auto Worker) **	\$28.33
JR HME Inspector**	\$43.66
Lead Senior Logistics Analyst	\$45.95
Logistics Analyst	\$42.57

CUSTOMER INFORMATION:

PRIME TECH INTERNATIONAL, INC.

Labor Category Title	GSA Net Rate
Material Coordinator**	\$41.20
Material Examiner/Identifier**	\$24.32
Material Expediter**	\$44.12
Material Handler**	\$37.06
Material Handling Laborer**	\$26.02
Mechanic Technician**	\$44.75
Order Filler**	\$26.96
Personnel Assistant I**	\$27.48
Personnel Assistant III**	\$37.08
Production Controller**	\$44.12
Production Controller II**	\$52.72
Project Lead/Senior Logistics Analyst	\$54.06
Project Manager	\$42.13
Project Supervisor	\$45.03
QA Specialist Jr**	\$55.02
QA Specialist Sr**	\$33.50
QC Inspector	\$26.48
Senior Logistics Acquisition Specialist	\$50.62
Senior Logistics Analyst	\$43.92
Senior Logistics Operations Analyst	\$52.87
Senior Logistics Strategic Planner (Site Lead)	\$65.32
Senior Logistics Systems Analyst	\$50.62
Senior Logistics Technical Data Analyst	\$50.62
Sewing Machine Operator**	\$24.36
Shipping/Receiving Clerk**	\$30.16
Small Arms Inspector/Repairer**	\$32.00
Store Worker I**	\$24.63
Strategic Logistics & Operations Analyst	\$76.04
Supply Technician**	\$32.62
Supply Technician II**	\$59.10
Systems Analyst**	\$59.10
Tailor**	\$27.27
Tool and Parts Attendant**	\$23.92
Truck Driver I**	\$25.57
Truck Driver, Medium**	\$36.05
Warehouse Specialist**	\$23.92
Warehouse Specialist II**	\$31.85
Washing Operator**	\$23.34

SCLS Eligible Contract Labor Category	SCLS Equivalent Code - Title	WD Number
General Clerk I	01111	WD 2015-4467 R8
General Clerk II	01112	WD 2015-4467 R8
Personal Assistant I	01261	WD 2015-4467 R8
Personal Assistant III	01263	WD 2015-4467 R8
Production Controller	01270	WD 2015-4467 R8
Production Controller II	01270	WD 2015-5629 R7

CUSTOMER INFORMATION:

PRIME TECH INTERNATIONAL, INC.

SCLS Eligible Contract Labor Category	SCLS Equivalent Code - Title	WD Number
QA Specialist Sr	01410	WD 2015-4467 R8
Supply Technician	01410	WD 2015-4467 R8
Supply Technician II	01410	WD 2015-5629 R7
Systems Analyst	01410	WD 2015-5629 R7
Heavy Mobile Equipment Repairer/Preservation (Auto Worker)	05070	WD 2015-4467 R8
Sewing Machine Operator	16190	WD 2015-4467 R8
Tailor	16220	WD 2015-4467 R8
Washing Operator	16250	WD 2015-4467 R8
Forklift Operator	21020	WD 2015-4467 R8
Material Coordinator	21030	WD 2015-4467 R8
Material Expediter	21040	WD 2015-4467 R8
Material Handling Laborer	21050	WD 2015-4467 R8
Order Filler	21071	WD 2015-4467 R8
Shipping/Receiving Clerk	21130	WD 2015-4467 R8
Store Worker I	21140	WD 2015-4467 R8
Tool and Parts Attendant	21210	WD 2015-4467 R8
Material Examiner/Identifier	21410	WD 2015-4467 R8
Material Handler	21410	WD 2015-5629 R7
Warehouse Specialist	21410	WD 2015-4467 R8
Warehouse Specialist II	21410	WD 2015-4467 R8
Electronics Mechanic	23181	WD 2015-4467 R8
Electro Optical Inspector	23182	WD 2015-4467 R8
Small Arms Inspector/Repairer	23392	WD 2015-4467 R8
Heavy Mobile Equipment Inspector	23430	WD 2015-5629 R7
Heavy Mobile Equipment Mechanic	23430	WD 2015-4467 R8
Heavy Mobile Equipment Mechanic II	23430	WD 2015-5629 R7
Heavy Mobile Equipment Operator	23440	WD 2015-4467 R8
Heavy Mobile Equipment Operator II	23440	WD 2015-5629 R7
JR HME Inspector	23430	WD 2015-4467 R8
Mechanic Technician	23530	WD 2015-4467 R8
Communications Repairman/Inspector	23932	WD 2015-5629 R7
QA Specialist Jr	30083	WD 2015-5629 R7
Environmental Protection Specialist	30090	WD 2015-5629 R7
Truck Driver I	31361	WD 2015-4467 R8
Truck Driver, Medium	31362	WD 2015-4467 R8

"The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a () in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)."**

Administrative Assistant

The Administrative Assistant's tasks include supporting accounts payable with credit card receipt and organization of expense reports from the field, data entry to accounts payable (purchase orders, credit cards), managing data plan for company cell phones, email usage, and wireless devices, assisting the payroll department through file receipt, organization of timecards, payroll maintenance, and data entry, performing mailing functions, to include preparing/packaging mailings, track shipments, receive and distribute mail in accordance with process (making copies, mail distribution), and all other administrative and office support, as required.

Minimum Education: H.S. diploma or equivalent

Minimum Experience: 1 year

Alt Project Lead/Logistics Analyst

The Logistics Analyst solves problems to support senior leaders. In a command operations center environment collects data, performs transportation, distribution, maintenance, statistical and mapping analysis, designs customized solutions and works with a team to develop and implement processes and procedures supporting requirements. The Alt Project Lead/Logistics Analyst's provides direct support and act for the contractor when the Project Lead is absent. The Alternate Project Lead shall have full authority to act for the contractor on all matters relating to daily operations of the contract in the Project Leads absence.

Minimum Education: Bachelor's degree in Operations Research, Industrial Engineering, Supply Chain, Logistics or other quantitative discipline

Minimum Experience: 5-10 years comparable experience designing, developing, implementing and executing logistics management solutions

Business Process Analyst

The Business Process Analyst assesses business solutions for efficiency in design, management, tracking, organization, and management. Additionally, he/she will conceptualize and develop new alternative processes for the improvement/streamlining of business operations.

Minimum Education: Bachelor's degree

Minimum Experience: 2 years

CBRN Lead

The Chemical, Biological, Radiological, and Nuclear (CBRN) Lead is responsible for providing support for strategic planning for CBRN operations, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. The CBRN Lead can serve as the Site Manager. Other tasks include business planning, operations and Strategic planning support facilitation and process modeling, conducting business process reengineering/improvement projects, preparing documents, presentations, briefing charts and other planning documentation, researching and preparing data for management for decision-making, assisting in developing an overall change management strategy, conducting change impact analysis to assess the potential implications of changes, and preparing contractual deliverables in accordance with deliverable schedule.

Minimum Education: Bachelor's degree

Minimum Experience: 5 years

CBRN Manager

The Chemical, Biological, Radiological, and Nuclear (CBRN) Manager is responsible for the overall performance of work CBRN equipment/material. Under the direction of the CBRN Lead and PTi Corporate office, the CBRN Manager shall monitor contractor personnel requirements, uphold work priorities, oversee work schedules, monitor assigned duties, and instruct office, and packing/warehouse personnel on special requirements and high priority workloads.

Minimum Education: H.S. diploma or equivalent

Minimum Experience: 3 years

CBRN SME

The Chemical, Biological, Radiological, and Nuclear (CBRN) Subject Matter Expert (SME) provides insight and advice concerning the handling of CBRN equipment/material. The CBRN SME also leads analytical reports and studies, and develops organizational, optimal, and comprehensive changes of processes concerning CBRN material.

Minimum Education: Master's Degree

Minimum Experience: 10 Years

CIF Manager

The CIF (Cost, Insurance, and Freight) Manager shall be responsible for the overall performance of work for a designated location. She/he will report to the Program Manager and be responsible for all matters relating to the Performance Work Statement at the designated location. Under the direction of the Program Manager and PTi Corporate office, the CIF Manager shall monitor contractor personnel requirements, uphold work priorities, oversee work schedules, monitor assigned duties, and instruct office, and packing/warehouse personnel on special requirements and high priority workloads, provide site leadership coordination and serve as the local point of contact (POC) with the Program Manager and PTi Corporate office for all work under the contract, assist in the investigation and determination of cause for lost, damaged, and destroyed supply items, and respond to all communications, upon notification, and shall be on-site to meet with government personnel as needed.

Minimum Education: H.S. diploma or equivalent

Minimum Experience: 3 years

Communications Repairman/Inspector

The Communications Repairman/Inspector installs, tests, troubleshoots, programs, maintains, and repairs digital switching equipment, attendant consoles, power and ringing relay racks, miscellaneous telephone, radio, fire alarms, intrusion alarms, and computer data circuits and related apparatus required in the central switching office. This worker analyzes system failures and other unusual system occurrences to isolate the source of the problem and determine whether the failure is caused by software, hardware, or other factors. Employees in this position maintain manual and/or computerized central office records, including detail records, traffic analysis records, cable records, line records, subscriber service records, and spare parts inventories

Minimum Education: Associate's Degree

Minimum Experience: 2 years

CSP Program Manager

The Program Manager shall be responsible for the overall performance of work on this contract. She/he will have full authority to act for the contractor on all matters relating to the Performance Work Statement. Tasks include determining and monitoring contractor personnel requirements, establishing work priorities, organizing work schedules, assigning duties, and instructing office, and packing/warehouse personnel on special requirements and high priority workloads.

Minimum Education: Bachelor's Degree or higher in Distribution Management, Business Management or Business Administration

Minimum Experience: 5 years' experience in Management operations similar in size and complexity to the operation offered in this contract.

CSP Systems Analyst

The CSP Systems Analyst reviews and analyzes information from automated systems to determine overall supply effectiveness, performs research and analysis of data within various warehouse and distribution subsystems to determine adverse trends and recommend corrective actions, reviews system change requests from internal customers to assess need and impact and recommend follow on actions, and composes correspondence explaining system requirements as directed.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Deputy Program Manager

The Deputy Program Manager acts as the overall on-site manager and shall serve as the authorized point of contact. He/she provides overall management of the program, which encompasses facilities management to include mechanical support. He/she provides HVAC and electrical support, transportation coordination and support, pipe fitter and production maintenance, tools service support, bicycle maintenance, and facilities logistics and inventory support, provides overall supervision for the Contractor employees, including planning, managing, and scheduling, provides and oversees reports of program progress. Other tasks include managing quality and cost control and attending and participating in scheduled and unscheduled meetings.

Minimum Education: Bachelor's Degree

Minimum Experience: 5 Years

Electro Optical Inspector

The Electro Optical Inspector inspects and tests to ensure electro optical equipment is operational, performs visual, dimensional and functional quality inspections; quality assurance audits; and prepares inspection reports on a variety of electro optical equipment. He/she performs stenciling, tagging and labeling of equipment, inspects for in-transit damage, quantity, documentation, completeness, and modifications, packing, packaging, preservation, marking and other requirements as specified in the appropriate contract purchase order, delivery order or military specifications. He/she performs set assembly inspections prior to preservation, packing and packaging action, for accuracy, serviceability, shelf life, calibration, condition coding and possible hazardous and radiological materials. He/she performs spot inspections and provide technical assistance on assets in stock at the request of storage manager's inventory personnel and material managers and performs monthly inspections on electro optical equipment in storage.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Electronics Mechanic

The Electronics Mechanic performs acceptance receipts, Care-of-Supplies-in-Storage (COSIS, and prep-or-shipment inspections on retrograde, new procurement, and rebuilt EKMS Principle End Items (PEI's). He/she performs limited technical inspections (LTI), condition coding, and bench testing on complex communications electronics PEI's to determine serviceability to include serviceability and condition coding of interconnecting components and/or sub-assemblies collateral and ancillary parts and components that make-up a functioning PEI. He/she utilizes a variety of precision electronic testing, measuring, and recording devices in making diagnosis and analysis required for proper and precise inspection.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Environmental Protection Assistant

The Environmental Protection Assistant implements quality control and safety plans to ensure compliance with contract specifications and applicable regulations. Other tasks include inspecting all phases of a variety of goods, services or operation for conformity to established quality, health and safety, and other operational standards by performing on-going work for compliance with contractual provisions.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Environmental Protection Specialist

The Environmental Protection Specialist conducts tests and field investigations to obtain data for use by environmental, engineering and scientific personnel in determining sources and methods of controlling pollutants in air, water, and soil, utilizing knowledge of agriculture, chemistry, meteorology, and engineering principles and applied technologies. This worker conducts chemical and physical laboratory and field tests according to prescribed standards to determine characteristics or composition of solid, liquid, or gaseous materials and substances, using pH meter, chemicals, autoclaves, centrifuge spectrophotometer, microscope, analytical instrumentation, and chemical laboratory equipment.

Minimum Education: High school diploma or equivalent

Minimum Experience: 3 Years

Forklift Operator

The Forklift Operator is concerned with preparing and arranging materials and products in bulk and non-bulk forms for distribution or storage; moving and loading or unloading equipment, materials, and products; driving forklifts and related material-handling machinery and equipment; and using scoops, hand trucks, and wheelbarrows to load and move materials.

The Forklift Operator operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials of all kinds within a warehouse, manufacturing plant, or other establishment.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

General Clerk I

The General Clerk I follows clearly detailed specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

General Clerk II

The General Clerk II requires familiarity with the terminology of the office unit. The General Clerk selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

Minimum Education: High school diploma or equivalent

Minimum Experience: 2 Year

Heavy Mobile Equipment Inspector

The Heavy Mobile Equipment Inspector analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors, pneumatic tools, and various military vehicles. This position operates and inspects machines or equipment to diagnose defects, dismantles and reassembles equipment, using hoists and hand tools, examines parts for damage or excessive wear, using micrometers and gauges, replaces defective engines and subassemblies, such as transmissions, and tests overhauled equipment to insure operating efficiency. This position welds broken parts and structural members, may direct workers engaged in cleaning parts and assisting with assembly and disassembly of equipment, and may repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines, and continuous mining machines.

Minimum Education: High school diploma or equivalent

Minimum Experience: 2 Years

Heavy Mobile Equipment Mechanic

The Heavy Mobile Equipment Mechanic analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors, pneumatic tools, and various military vehicles. This position operates and inspects machines or equipment to diagnose defects, dismantles and reassembles equipment, using hoists and hand tools, examines parts for damage or excessive wear, using micrometers and gauges, replaces defective engines and subassemblies, such as transmissions, and tests overhauled equipment to insure operating efficiency. This position welds broken parts and structural members, may direct workers engaged in cleaning parts and assisting with assembly and disassembly of equipment, and may repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines, and continuous mining machines.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Heavy Mobile Equipment Mechanic II

The Heavy Mobile Equipment Mechanic II analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors and pneumatic tools. Operates and inspects machines or equipment to diagnose defects. Dismantles and reassembles equipment, using hoists

and hand tools. Examines parts for damage or excessive wear, using micrometers and gauges. Replaces defective engines and subassemblies, such as transmissions. Tests overhauled equipment to insure operating efficiency. Welds broken parts and structural members. May direct workers engaged in cleaning parts and assisting with assembly and disassembly of equipment. May repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines, and continuous mining machines.

Minimum Education: High school diploma or equivalent

Minimum Experience: 2 Years

Heavy Mobile Equipment Operator

The Heavy Mobile Equipment Operator provides on-site equipment movement support to meet and maintain established production schedule operate equipment including but not limited to: heavy duty tow tractors, front-end loaders, front-end forks, high capacity forklifts, and container handlers for the purpose of performing large tactical equipment movement and staging projects and containers in an industrial setting. Other tasks include assessing the stability of the tractor and equipment, selecting proper gears, speeds, and angles of turn to accomplish assignment, performing operator maintenance checks on all equipment operated, such as checking and replenishing fluids to proper levels, inspecting tires and inflating to proper levels, inspecting safety devices for serviceability, checking hydraulic connections, belts, hoses and lights for efficient operation, making necessary adjustments and promptly reporting deficiencies to on-site government representative, and updating records and document actions, such as operator maintenance, inspection forms and accident/incident reports, production reports, work orders and related documentation.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Heavy Mobile Equipment Operator II

The Heavy Mobile Equipment Operator II operates heavy equipment such as cranes, clamshells, power shovels, motor graders, heavy loaders, carryalls, bulldozers, rollers, scrapers, and large industrial tractors with pan or scrapper attachments. Equipment is used to excavate, load or move dirt, gravel or other materials. Operator may read and interpret grade and slope stakes and simple plans. May grease, adjust and make emergency repairs to equipment.

Minimum Education: High school diploma or equivalent

Minimum Experience: 2 Years

Heavy Mobile Equipment Repairer/Preservation (Auto Worker)

The Heavy Equipment Repairer/Preservation technician performs a variety of minor repairs and services to maintain motor vehicles. The Repairer/Preservationist places and maintains decals on vehicles, checks and replaces batteries, rotates, repairs, and replaces tires, washes, polishes, and cleans interiors and exteriors of vehicles, drains, flushes, and replaces engine, transmission, and differential grease and oils, checks, cleans, calibrates, and replaces spark plugs, cleans and replaces oil and air filters. The Repairer/Preservationist adjusts brakes, replaces windshield wipers, and similar minor parts, assists on major overhaul jobs by disassembling and cleaning parts, repairing components such as generators and water pumps, and replacing thermostats, points, electrical wiring and other items, maintains tools and equipment, and cleans work areas.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

JR HME Inspector

The Jr. Heavy Mobile Equipment (HME) Inspector analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors, pneumatic tools, and various military vehicles. This position operates and inspects machines or equipment to diagnose defects, dismantles and reassembles equipment, using hoists and hand tools, examines parts for damage or excessive wear, using micrometers and gauges, replaces defective engines and subassemblies, such as transmissions, and tests overhauled equipment to insure operating efficiency. This position welds broken parts and structural members, may direct workers engaged in cleaning parts and assisting with assembly

and disassembly of equipment, and may repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines, and continuous mining machines.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Lead Senior Logistics Analyst

The Lead Senior Logistics Analyst solves problems to support senior leaders. In a command operations center environment collects data, performs transportation, distribution, maintenance, statistical and mapping analysis, designs customized solutions and works with a team to develop and implement processes and procedures. Supports implementation and design of IT related business solutions, uses methods or tools create models, tools or processes that will be used by Analysts and Operations daily. Participates in IPTs, process improvement teams, and cost saving initiatives.

Minimum Education: Bachelor's degree in Operations Research, Industrial Engineering, Supply Chain, Logistics or other quantitative discipline desired.

Minimum Experience: 5-10 years comparable experience designing, developing, implementing and executing logistics management solutions.

Logistics Analyst

The Logistics Analyst conducts data validation of equipment, track accountability of equipment being fielded, tracks and identifies inbound/outbound equipment delivered to/distributed from the Initial Issue Point (IIP). He/she coordinates and verifies notification of equipment distribution and receiving requirements of all M/E, modifications, spares/Initial Issue Projects (IIPs) and subsequent equipment distribution. He/she validates cataloging/management data and identify/report discrepancies, coordinates the reverse distribution process of equipment as required as needed, coordinates the submission of/submit data using Key Supporting Documentation and assists in the execution of the disposition instructions provided. He/she executes processes that ensure data integrity and equipment accountability, while maintaining contract compliance, and provides expert advice on the IIP inventory management lessons-learned, processes, and procedures.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Material Coordinator

The Material Coordinator coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. Other tasks include reviewing production schedules and confer with department supervisors to determine material required or overdue and to locate material, requisitioning material and establish delivery sequences to departments according to job order priorities and anticipated availability of material, arranging for in-plant transfer of materials to meet production schedules, working with department supervisors for repair and assembly of material and its transportation to various departments, and examining material delivered to production departments to verify if type specified.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Material Examiner/Identifier

The Material Examiner/Identifier locates, identifies, marks, re-marks and documents quantities, condition codes nomenclatures, NSN's and other identifying criteria for material. Locates, loads and unloads, uncrates/unpacks, identifies and relocates material in a warehouse environment.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Material Expediter

The Material Expediter executes the following: locates and moves materials and parts between work areas of plant to expedite processing of goods, according to pre-determined schedules and priorities, and keeps related record, reviews production schedules inventory reports, and work orders to determine types, quantities, and availability of required material and priorities of customer orders, confers with department

supervisors to determine materials overdue and to inform them of location, availability, and condition of materials, locates and moves materials to specified production areas, using cart or hand truck, and records quantity and type of materials distributed and on hand. Work may include the following tasks: directing Power-Truck Operator or Material Handling Laborer to expedite movement of materials between storage and production areas, compare work ticket specifications with material at work stations to verify appropriateness of material in use, prepare worker production records and timecards, and may update and maintain inventory records, using computer terminal.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Material Handler

The Material Handler provides on-site material storage/movement support to meet established production schedule, able to receive incoming material and be able to verify, unload, check for in-transit damage and inspect and identify possible hazardous material, prepare receipts, verify quantity received and date and sign receipt documentation and forward documentation to supply techs, able to load, unload, and place supplies, material and equipment in designated storage areas, receipt areas, shipping areas, and warehouse areas and report broken or tampered seals and containers to supervisor or on-site government representative, and able to perform all material storage, stock issue and material shipping functions to include: grouping items together based on receiving voucher information; store, stack, palletize, and/or rotate items considering their use, size, and shape, quantity, and special handling requirements.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Material Handling Laborer

The Material Handling Laborer performs physical tasks to transport or store materials or merchandise. Tasks include manually loading or unloading freight cars, trucks, or other transporting devices; unpacking, shelving, or placing items in proper storage locations; or transporting goods by hand truck, cart, or wheelbarrow.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Mechanic Technician

The Mechanic Technician repairs machinery or mechanical equipment. In general, the work of a Mechanic Technician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Tasks include examining machines and mechanical equipment to diagnose source of trouble, dismantling or partly dismantling machines and performing repairs that mainly involve the use of hand tools in scraping and fitting parts, replacing broken or defective parts with items obtained from stock, ordering the production of a replacement part by a machine shop or send the machine to a machine shop for major repairs, preparing written specifications for major repairs or for the production of parts ordered from machine shops, reassembling machines and making all necessary adjustments for operation, as well as other related duties as assigned or required within scope.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Order Filler

This position fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. Tasks include filling orders and indicating items filled or omitted, keeping records of outgoing orders, requisitioning additional stock or reporting short supplies to supervisor, as well as additional related duties as assigned or required within scope.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Personnel Assistant I

The Personnel Assistant I performs a variety of tasks including, but not limited to, clerical and secretarial duties. The Personnel Assistant I prepares various human resource tasks in the fields of compensation,

benefits, staffing/employment, EEO procedures and policy administration, operates general office equipment including typewriter, personal computer, copier, adding machine, facsimile, etc., as well as additional related duties as assigned or required within scope.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Personnel Assistant III

The Personnel Assistant III serves as a clerical expert in independently processing the most complicated types of personnel actions, e.g., temporary employment, rehires, and dismissals and in providing information when it is necessary to consolidate data from a number sources, often with short deadlines. Screens applications for obvious rejections. Resolves conflicts in computer listings or other sources of employee information. Locates lost documents or reconstructs information using a number of sources. May check references of applicants when information in addition to dates and places of past work is needed, and judgment is required to ask appropriate routine follow-up questions. May provide guidance to lower level clerks. Supervisory review is similar to level II. AND/OR Performs routine personnel assignments beyond the clerical level, such as: orienting new employees to programs, facilities, rules on time and attendance, and leave policies; computing basic statistical information for reports on manpower profiles, EEO progress and accomplishments, hiring activities, attendance and leave profiles, turnover, etc.; and screening applicants for well-defined positions, rejecting those who do not qualify for available openings for clear cut reasons, referring others to appropriate employment interviewer. Guidance is provided on possible sources of information, methods of work, and types of reports needed. Completed written work receives close technical review from higher level personnel office employees; other work may be checked occasionally.

Minimum Education: Associate's degree

Minimum Experience: 5 Years

Production Controller

The Production Controller compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production. Other tasks include preparing detailed planning, control and instructions prescribing the actions for maintenance and repair of tactical equipment/principle end items (PEI's), components of the PEI's and accessories, collecting and collating data relating to the maintenance, and repair of items by utilizing his/her knowledge of the tactical equipment maintenance field and by researching reference source material for processing commodities, supplies and equipment. He/she determines and orders materials and parts required to support the preservation and packing function, keeps required materials on hand to avoid work stoppage, reviews and prioritizes work requests, shipping documents, material releases for special instructions such as required delivery dates, lot and contract number, special handling, destination and type of storage or shipment, as well as other additional related duties as assigned or required within scope.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 Year

Production Controller II

The Production Controller II compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production, performing any combination of the following duties: Compiles and records production data from such documents as customer orders, work tickets, product specifications, and individual worker production sheets, following prescribed recording procedures and using typewriter and other devices. Calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and department production rates, using adding machine or calculator. Writes production reports based on data compiled, tabulated and computed, following prescribed formats. Maintains files of documents used and prepared. Compiles from customer orders and other specifications detailed production sheets or work tickets for use by production workers as guides in assembly or manufacture of products. Prepares written work schedules based on established guidelines and priorities. Compiles material inventory records and prepares requisitions for procurement of materials and supplies. Charts production, using chart, graph, or pegboard, based on statistics compiled for reference by production and management personnel. Sorts and distributes work tickets or material to workers. May compute wages from employee time cards and post wage data on records used for preparation of payroll.

Minimum Education: High school diploma or equivalent

Minimum Experience: 2 Years

Project Lead/Senior Logistics Analyst

The Project Lead/Senior Logistics Analyst solves problems to support senior leaders. In a command operations center environment collects data, performs transportation, distribution, maintenance, statistical and mapping analysis, designs customized solutions and works with a team to develop and implement processes and procedures. Supports implementation and design of IT related business solutions, uses methods or tools create models, tools or processes that will be used by Analysts and Operations daily. Participates in IPTs, process improvement teams, and cost saving initiatives.

Minimum Education: Bachelor's degree in Operations Research, Industrial Engineering, Supply Chain, Logistics or other quantitative discipline desired.

Minimum Experience: 5-10 years comparable experience designing, developing, implementing and executing logistics management solutions.

Project Manager

The Project Manager shall be responsible for the overall performance of work on this contract. She/he will have full authority to act for the contractor on all matters relating to the performance Work Statement. Tasks include determining and monitoring contractor personnel requirements, establishing work priorities, organizing work schedules, assigning duties, and instructing office, and packing/warehouse personnel on special requirements and high priority workloads providing overall supervision for the Contractor employees to include, but not limited to, planning and managing the contract professionally; ensuring that work is scheduled properly to obtain maximum use of resources; ensuring that accurate and timely reports are provided; effective supervision to prevent inefficient or wasteful methods in the performance of services ordered, executing cost saving factors and quality controls to ensure work is performed as scheduled and at a fair and reasonable cost, providing overall management coordination and serve as the central point of contact (POC) with the Government for all work under the contract, and assisting in the investigation and determination of cause for lost, damaged, and destroyed supply items.

Minimum Education: Bachelor's Degree or higher in Distribution Management, Business Management or Business Administration

Minimum Experience: 5 years' experience in Distribution Management or 10 years progressive management experience in distribution operations. Experience shall include 3 years' experience using automated warehouse management systems.

Project Supervisor

The Project Supervisor provides on-site project management support. Ensures successful completion of all mission operations in accordance with established policies and management goals regarding funding, storage, work load, manpower capability, component, issue, equipment items, and inventory control procedures. Plans and advises contractors on work operations and execute mission projects. Plan, organize, and instruct contractor personnel on supply and administrative functions, work techniques, and procedures. Determines and monitors contractor personnel requirements, establish work priorities, organize work schedules, assign duties, and instruct office, and packing/warehouse personnel on special requirements and high priority workloads. Ensures accountability is maintained for all government provided tools and equipment.

Minimum Education: Bachelor's Degree

Minimum Experience: 6 years

QA Specialist Jr

The QA Specialist Jr manages quality program planning, quality program evaluation, identifying and resolving quality issues, and technical advisory services such as evaluating systems, analyzing data, and establishing quality control procedures. Other tasks include performing quality control surveillances of processes, procedures, and conformance to contract requirements, using DSS and other Government Data Systems, and validating processes performed IAW, DLA Distribution SOPs and Audit Readiness Internal Controls.

Minimum Education: High school diploma or equivalent

Minimum Experience: 3 years' experience in the Quality Control field.

QA Specialist Sr

The Quality Assurance Specialist Senior performs limited aspects of technical supply management work (e.g., inventory management, storage management, cataloging, and property utilization) related to depot, local, or other supply activities. Work usually is segregated by commodity area or function, and controlled in terms of difficulty, complexity, or responsibility. Assignments usually relate to stable or standardized segments of technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. This work may require consideration of program requirements together with specific variations in or from standardized guidelines.

Minimum Education: Bachelor's Degree

Minimum Experience: 5 years' experience in the Quality Control field.

QC Inspector

This inspector implements quality control and safety plans to ensure compliance with contract specifications and applicable regulations, inspects all phases of a variety of goods, services or operation for conformity to established quality, health and safety, and other operational standards by performing on-going work for compliance with contractual provisions; ensures all services listed on the performance requirement summary are performed in a satisfactory manner, specifies areas to be inspected (scheduled and unscheduled) and how often inspections will be accomplished, communicates deficiencies to proper persons, maintains Quality Control files, and document results of all inspections. (FGE is one grade above the class that performs the work being inspected.)

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Senior Logistics Acquisition Specialist

The Senior Logistics Acquisition Specialist is responsible for providing acquisition logistics and sustainment planning and support, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. Other tasks include providing acquisition logistics support planning, reviewing and evaluating acquisition and logistics support plans for logistics supportability, and conducting in-depth analyses of a program's logistics capabilities and operational capability readiness parameters to identify readiness gaps.

Minimum Education: Bachelor's degree in Business, Logistics, Information Technology or similar.

Minimum Experience: 5-7 years' experience as logistician working in support of DoD/Marine weapon systems. Experience working as logistician at Marine Corps Systems Command or Marine Corps Logistics Command Albany is desired.

Senior Logistics Analyst

The Senior Logistics Analyst solves problems to support senior leaders. In a command operations center environment collects data, performs transportation, distribution, maintenance, statistical and mapping analysis, designs customized solutions and works with a team to develop and implement processes and procedures. Supports implementation and design of IT related business solutions, uses methods or tools create models, tools or processes that will be used by Analysts and Operations daily. Participates in IPTs, process improvement teams, and cost saving initiatives.

Minimum Education: Bachelor's degree in Operations Research, Industrial Engineering, Supply Chain, Logistics or other quantitative discipline desired.

Minimum Experience: 5-10 years comparable experience designing, developing, implementing and executing logistics management solutions.

Senior Logistics Operations Analyst

The Senior Logistics Operations Analyst is responsible for providing technical and analytical expertise to support ongoing responsibilities, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. The Senior Logistics Operational Analyst can serve as key personnel. Other tasks include using the common suite of Microsoft Office products with an emphasis on Microsoft Excel, performing analysis on raw data downloaded from various government data sources, producing analysis reports in the form of Excel pivot tables and pivot charts identifying trends and issues to be used by government managers, developing metrics and reporting capabilities in addition to trend

analyses, developing recommendations for updates and/or modifications to business processes, and preparing reports on performance.

Minimum Education: Bachelor's degree in Business, Logistics or similar.

Minimum Experience: 5-7 years' experience in logistics supporting.

Senior Logistics Strategic Planner (Site Lead)

The Senior Logistics Strategic Planner is responsible for providing support for strategic planning for logistics operations, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. The Senior Logistics Strategic Planner can serve as the Site Manager. Other tasks include business planning, operations and strategic planning support facilitation and process modeling, conducting business process reengineering/improvement projects, preparing documents, presentations, briefing charts and other planning documentation, researching and preparing data for management for decision-making, assisting in developing an overall change management strategy, conducting change impact analysis to assess the potential implications of changes, and preparing contractual deliverables in accordance with deliverable schedule.

Minimum Education: Bachelor's degree in Business, Logistics, or similar.

Minimum Experience: 5 years

Senior Logistics Systems Analyst

The Senior Logistics Systems Analyst is responsible for providing operations and systems analyses expertise to support ongoing responsibilities, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. Other tasks include providing liaison between end-users and technical analysts regarding the analysis, design, and test management of information systems to ensure optimal operational performance, developing decision support tools, analyzing the feasibility of and develop requirements for new systems and enhancements to existing systems, ensuring the system design fits the end-user's needs, documenting functional and business changes for system developers, performing analysis and reporting performance of providing products and services, and identifying, analyzing and recommending solutions for correcting system anomalies.

Minimum Education: Bachelor's degree in Business, Logistics, Information Technology or similar.

Minimum Experience: 3 years

Senior Logistics Technical Data Analyst

The Senior Logistics Technical Data Analyst is responsible for providing support in the areas of technical data management and strategies, configuration management and quality control processes, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. Other tasks include providing configuration management support, providing program critical path networks support, providing engineering change proposal (ECP) management support, providing data management support, and providing quality control support.

Minimum Education: Bachelor's degree in Business, Logistics, or similar.

Minimum Experience: 3 years

Sewing Machine Operator

The Sewing Machine Operator may operate automatic sewing machines, utilizing knowledge of threading machines, winding bobbins, adjusting tension, and oiling parts. Work is reviewed for accuracy, neatness, and to determine if instructions have been followed. Duties include operating power sewing machines to sew, alter or repair wearing apparel, linens, blankets and other fabric articles, altering article according to alteration ticket, fitter's pins, chalk marks, or verbal instructions, locating defects, and repairing article, including ripping of seams and matching sizes and colors of replacement parts, as well as additional related duties as assigned or required within scope.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Shipping/Receiving Clerk

The Shipping/Receiving Clerk performs data validation/input, tracks initial accountability of new equipment being fielded, identifies inbound/outbound of equipment delivered, coordinates and verifies notification of

equipment distribution and receiving requirements, validates catalog/management data and identifies and reports discrepancies, coordinates the reverse distribution process of equipment as required, as well as other duties as assigned or required.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Small Arms Inspector/Repairer

The Small Arms Inspector/Repairer performs major repairs on foreign and domestic standard and non-standard small arms weapons, can build either custom pistols or rifles with little or no supervision, possesses excellent knowledge of gun-smithing tools and procedures, and possesses moderate knowledge of firearms operating principles and ballistics. This position has a thorough understanding of firearm operation principles, has a moderate knowledge of internal/external ballistic theories, can fabricate special jigs, fixtures and other special tooling with some supervision, can read and understand blueprint drawings, and can work from those drawings under direct supervision. This position can perform as primary instructor on most standard and non-standard small arms weapon systems. This position may require computer literacy.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Store Worker I

This position will perform tasks at an establishment whose primary function is that of the resale of merchandise in a retail environment, move merchandise by use of non-motorized equipment that is intended for display and resale purposes include the cleaning of merchandise on or in display fixtures utilizing various merchandise techniques common to retail trade. Merchandise may be displayed by a predetermined placement system using labels or other identifying marks.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Strategic Logistics & Operations Analyst

The Strategic Logistics & Operations Analyst is responsible for providing technical and analytical expertise to support ongoing responsibilities, accomplishing supporting tasks and adjusting to emerging requirements as well as variances in the scope of activities. The Strategic Logistics & Operations Analyst can serve as key personnel. Other tasks include using the common suite of Microsoft Office products with an emphasis on Microsoft Excel, performing analysis on raw data downloaded from various government data sources, producing analysis reports in the form of Excel pivot tables and pivot charts identifying trends and issues to be used by government managers, developing metrics and reporting capabilities in addition to trend analyses, developing recommendations for updates and/or modifications to business processes, and preparing reports on performance.

Minimum Education: Bachelor's degree in Business, Logistics or similar.

Minimum Experience: 5-7 years' experience in logistics supporting.

Supply Technician

The Supply Technician performs inventory management/control for storage and distribution support, recommends stock levels required for non-recurring, specialized items based on usage, inventory, project demands, seasonal demands, changing customer needs and projected depletions, plans, organizes, schedules and conducts material inventories, coordinates transfer of Depot Level Repairs (DLR) and Principle End Items (PEI) as required for repair, and conducts research of catalog databases to locate cost effective, available substitutes and new products.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Supply Technician II

The Supply Technician II performs limited aspects of technical supply management work (e.g., inventory management, storage management, cataloging, and property utilization) related to depot, local, or other supply activities. Work usually is segregated by commodity area or function, and controlled in terms of difficulty, complexity, or responsibility. Assignments usually relate to stable or standardized segments of

technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. This work may require consideration of program requirements together with specific variations in or from standardized guidelines.

Minimum Education: High school diploma or equivalent

Minimum Experience: 5 years

Systems Analyst

The Systems Analyst reviews and analyzes information from automated systems to determine overall supply effectiveness, perform research and analysis of data within various warehouse and distribution subsystems to determine adverse trends and recommend corrective actions, reviews system change requests from internal customers to assess need and impact and recommend follow on actions, and composes correspondence explaining system requirements as directed.

Minimum Education: Bachelor's Degree

Minimum Experience: 1 year

Tailor

The Tailor fits, marks, alters and repairs clothing, takes measurements from or fits garment to customer to determine type and extent of cutting required, and marks garment accordingly. Other duties include inserting or eliminating padding in shoulders, tapering seams without distorting the drape and proportions of the garment, re-sewing garments using needle and thread or sewing machine, repairing or replacing defective garment parts such as snaps, zippers, buttons, buckles, pockets, pocket flaps and coat linings, shortening or lengthening sleeves or legs, expanding or narrowing waist and chest, raising or lowering collar, and setting sleeves to armholes, and maintaining adequate stock of supplies, equipment and working area.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Tool and Parts Attendant

The Tool and Parts Attendant receives, stores, and issues hand tools, machine tools, dies, replacement parts, shop supplies and equipment, such as measuring devices, in an industrial establishment, keeps records of tools issued to and returned by workers, searches for lost or misplaced tools, prepares periodic inventory or keeps perpetual inventory, receives, unpacks and stores new equipment, visually inspects tools or measures for wear or defects and report damaged or worn-out equipment to designated members of management, and coats tools with grease or other preservative, using a brush or spray gun, and may attach identification tags or engrave identifying information on tools and equipment using electric marking tool.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Truck Driver I

The Truck Driver I drives a straight truck, less than 1 1/2 tons, usually 4 wheels.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Truck Driver, Medium

The Truck Driver, Medium drives a straight truck, 1 1/2 to 4 tons inclusive, usually 6 wheels.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Warehouse Specialist

The Warehouse Specialist performs a variety of warehousing duties that require an understanding of the establishment's storage plan. Work involves most of the following: verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages, routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed

storage methods, rearranging and taking inventory of stored materials, examining stored materials and reporting deterioration and damage, removing material from storage and preparing it for shipment. This position may operate hand or power trucks in performing warehousing duties.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

Warehouse Specialist II

The Warehouse Specialist II performs a variety of warehousing duties that require an understanding of the establishment's storage plan. Work involves most of the following: verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages, routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods, rearranging and taking inventory of stored materials, examining stored materials and reporting deterioration and damage, removing material from storage and preparing it for shipment. This position may operate hand or power trucks in performing warehousing duties.

Minimum Education: High school diploma or equivalent

Minimum Experience: 2 years

Washing Operator

The Washing Operator operates washing machines to wash household linens, garments, curtains, drapes, and other articles. Duties include manipulating valves, switches, and levers to start and stop the machine, controlling the amount and temperature of water for the lathering and rinsing of each batch, mixing and adding soap, bluing and bleaching solutions, loading and unloading the washing machine, if not done by loaders or un-loaders (pullers), making minor repairs to washing machine, and additional related duties as assigned or required within scope.

Minimum Education: High school diploma or equivalent

Minimum Experience: 1 year

2. MAXIMUM ORDER:

OLM / ANCILLARY / ANCRA: \$250,000

541715/541330ENG/541611/541614SVC/541614/611430/561210FS: \$1,000,000

3. MINIMUM ORDER:

\$100.00

4. GEOGRAPHIC COVERAGE:

Domestic

5. POINT(S) OF PRODUCTION:

PrimeTech International, Inc.

1828 Swift Ave. Suite 202

North Kansas City, MO 64116-6329

6. DISCOUNT FROM LIST PRICES:

Prices are listed as GSA Net, Discount Deducted and IFF included.

7. QUANTITY DISCOUNT(S):

None

8. PROMPT PAYMENT TERMS:

Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

Yes. Government Purchase Cards are accepted at or below the micro-purchase threshold.

9b. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.

Yes. Government Purchase Cards are accepted above the micro-purchase threshold.

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- 10. FOREIGN ITEMS:**
N/A
- 11a. TIME OF DELIVERY:**
PrimeTech International, Inc. will adhere to the delivery schedule stipulated in each delivery order and/or delivery order amendment.
- 11b. EXPEDITED DELIVERY:**
Contact Contractor for Expedited Delivery Options.
- 11c. OVERNIGHT AND 2-DAY DELIVERY:**
Contact Contractor for Overnight and 2-day delivery options.
- 11d. URGENT REQUIREMENTS:**
Agencies can contact the Contractor's Representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. FOB POINT:**
Destination
- 13a. ORDERING ADDRESS:**
PrimeTech International, Inc.
1828 Swift Ave. Suite 202
North Kansas City, MO 64116-6329
- 13b. ORDERING PROCEDURES:**
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
- 14. PAYMENT ADDRESS:**
PrimeTech International, Inc.
1828 Swift Ave. Suite 202
North Kansas City, MO 64116-6329
- 15. WARRANTY PROVISION:**
As identified in Statement of Work between PrimeTech International, Inc. and Contracting Agency.
- 16. EXPORT PACKING CHARGES:**
N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Yes. Government purchase cards are accepted for payment below, equal to and above the Micropurchase threshold.
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**
N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):**
N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):**
N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):**
N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):**
N/A
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):**
N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE):

N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES

N/A

24b. SECTION 508 COMPLIANCE FOR EIT:

The EIT Standards can be found at: www.section508.gov/

Information can be found at: www.primetechint.com

25. DUNS NUMBER:

802191069

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:

Contractor has an Active Registration in the SAM database.